

METERING TECHNICIAN

Elexicon Energy is the fourth-largest municipally owned electricity distributor in Ontario. Our mission is to provide our customers with reliable, affordable energy services and to continuously improve to meet their needs, while ensuring the needs of our shareholders are met through sustainable growth.

WHY JOIN OUR TEAM?

At Elexicon Energy we believe in living and leading our values through our daily actions. Our people are passionate about what they do and are engaged in day-to-day operations, projects and initiatives to support Our Why of empowering the communities we serve and helping customers create the possibilities that energize their future. This is an exciting time to join our growing team as we develop the strategies and plans to support a new brand and vision for customer centricity and operational excellence!

This position reports to the Manager, Metering at the Whitby location and is responsible for the daily activities as follows:

DUTIES AND RESPONSIBILITIES

- + Be very familiar with all safe work practices as set out by IHSA and company standards and work in conformity thereto.
- + Assemble, install, and maintain all revenue metering installations, including A Base and S Base meters, meter panels, both single phase, three phase all associated instrument transformers and wiring.
- + Installing and removing of power quality equipment.
- + Inform customers of service requirements, energy savings measures, power factor correction and other public relation services as required.
- + Liaise with customers and Measurement Canada for metering disputes.
- + Liaise/resolve issues with contractors/electricians as it pertains to Elexicon metering requirements and configurations.
- + Document and verify all repair work with the contract meter shops as required.
- + Issue, return and scrap all inventory material and equipment to and from the field. Dismantle and inspect returned material to inventory or scrap.
- + Prepare and investigate inventory discrepancies and perform inventory cycle counts on a monthly basis.

- + Assemble, install and maintain all FIT/MicroFIT metering installations including communication platform.
- + Maintain accurate records on metering installations; ensure their continued accuracy and coordinate timely reverification of metering in accordance with requirements of Measurement Canada and Elexicon Connections. Update records on Elexicon's information system (NorthStar), shares drive, etc., for new and existing meter installations.
- + Troubleshoot electrical problems regarding metering services.
- + Installation and troubleshooting communication problems regarding metering services (phone lines, wireless modem networks, proprietary LAN networks). Ensuring metering is functioning within the SLA's with both the Billing and Wholesale Settlements groups. Routine cross phasing analysis of complex polyphase metering installations as per Elexicon's requirements. Including documentation of testing results and reconciliation of results with the Wholesale Settlements group.
- + Disconnect/Reconnect customer for non-payment and failure to contract
- + Other duties as assigned.

EDUCATION, SKILLS, AND EXPERIENCE

- + College diploma in Electrical Engineering at the Technician or Technologist level eligible for O.A.C.E.T.T. accreditation
- + Completion of Metering Journeyman Certificate
- + 3 to 5 years relevant experience
- + Strong computer software and hardware skills
- + Proficiency with Microsoft Office (Word, Access, Excel)
- + Knowledge of communication systems (phone lines, wireless modem networks, proprietary LAN networks)

Please note: Elexicon's Vaccination Policy requires confirmation of full vaccination status as a condition of employment.

OUR COMMITMENT TO DIVERSITY, INCLUSION, EQUITY, AND BELONGING:

Elexicon Energy embraces and celebrates our collective diversity. We are committed to fostering an inclusive, diverse and equitable workplace built on respect, support and collaboration.

Elexicon Energy Inc. is an equal opportunity employer. We value an inclusive and supportive workplace which truly reflects the diversity of the communities we serve. We welcome all

individuals to apply and do not discriminate on the basis of race, national origin, gender, gender identity, sexual orientation, disability, age, Indigenous/Métis status, or other legally protected status.

In accordance with the Ontario Human Rights Code and Accessibility for Ontarians with Disabilities Act, 2005, accommodation is available upon request at any point during the recruitment process. If you require accommodation please let us know and we will work to meet your needs.

Interested and qualified applicants are encouraged to submit their resume to:
hr@elexiconenergy.com by August 9, 2022. Please quote position title and shift that you are applying for in the subject line of your email.