

MANAGER, ASSET MANAGEMENT, PLANNING & CONNECTIONS

Elexicon Energy is the fourth-largest municipally owned electricity distributor in Ontario. Our mission is to provide our customers with reliable, affordable energy services and to continuously improve to meet their needs, while ensuring the needs of our shareholders are met through sustainable growth.

This position initially reports to the **Vice President, Asset Management** at the **Ajax location**.

The successful candidate will display a track record that mirrors Elexicon Energy's values of safety, kinship, responsiveness, competence, and mindfulness; and will espouse our motto of "response-ability" in their approach to work

DUTIES AND RESPONSIBILITIES

The Manager, Asset Management, Planning and Connections is responsible for leading their respective team to deliver upon:

- + Managing Elexicon Energy's short, medium and long term plans for the distribution system with a focus on customer impact, system supply adequacy, system security, reliability, safety, cost and industry trends.
- + Station design, reliability analysis, smart grid and distributed energy resources projects, and all technical standards for the distribution system assets and equipment
- + Assembling and tracking the asset capital and operating budgets and for establishing and maintaining a comprehensive and complete program of maintenance activities on the Company's distribution assets. This position will also be responsible for managing and maintaining the distribution asset information depository including, but not limited to Conditions of Service, Distribution System Plan, locates, as well as the geospatial information (GIS) system.
- + Oversight of customer connections including the issuance of meters, scheduling connections, in-fills and third party attachments.

DUTIES AND RESPONSIBILITIES

- + Responsible for the Health, Safety, and well-being of the Asset Management, Planning, and Connections team
- + Delegate and monitor work performance
- + Develop staff and succession plans to ensure the function is sustainable for Elexicon currently and into the future
- + Involved in talent and succession planning such as identifying internal candidates for promotion, positions assessments, and performance management.
- + Develops and maintains collaborative and effective working relationships with team members and all stakeholders
- + Participates on various committees supporting the goals and objectives of Elexicon Energy.
- + Developing and managing the distribution system planning framework.
- + Developing and managing the formal annual and long-range investment plans for all aspects of the Company's distribution system with an emphasis on customer requirements, working with financial planners, and other stakeholders.

- + Prioritizing the distribution system's capital, maintenance, smart grid and automation project investments for appropriate pacing and in-service timing.
- + Preparing short and long-term forecasts for customer load and distributed energy resources
- + Staying abreast and informed of technological and societal trends such as advances in power system (smart grid) devices, customer expectations for power system reliability, penetration of distributed resources, electric vehicles, etc
- + Participating in provincial power system planning with the IESO and Hydro One and planning with local municipalities
- + Conducting reliability and capacity analyses
- + Prioritizing distribution capital, maintenance, smart grid and automation investments
- + Planning and designing distribution transformer stations (new, refurbishments or replacements) using contractor and / or in-house resources.
- + Conducting distributed energy resource connection impact assessments
- + Participating on committees as required, including the Company's Reliability Committee, providing subject matter expert advice as required.
- + Managing Elexicon Energy's electric distribution system records and information databases, including but not limited to the GIS, paper maps and associated records.
- + Ensuring that the asset databases are accurate and up-to-date, including asset condition assessments, geospatial coordinates, as-builts, maintenance information, connectivity, etc.
- + Making recommendations for software development for the enhancement of the GIS and its supporting systems and interfaces.
- + Managing the provision and process to ensure that distribution system asset information is readily available throughout the organization as required
- + Managing Crossing Agreements, Easements, Joint Use Attachment Agreements, Lawyer Response letters, etc.
- + Provide advice, recommendations, coaching, and assistance to the business to ensure compliance and understanding of company and legislated policies, programs, procedures and standards
- + Actively assist with methods to promote and reinforce behaviours to support continuous improvement
- + Develops and maintains collaborative and effective working relationships with team members and all stakeholders.
- + Build relationships and liaise with external organizations and partners to support programs and initiatives
- + Participates on various committees/teams supporting the goals and objectives of Elexicon
- + Other duties as assigned

KEY SKILLS & QUALIFICATIONS

- + Sets the tone and fosters a culture that promotes ethical practices, including the Code of Ethics and Business Conduct of the enterprise.
- + Fosters creativity and innovation and actively looks for new ideas to improve the operation of the unit.
- + Strong facilitation, negotiation, consultation, education, influencing, and presentation skills
- + Sound critical thinking, demonstrated experience in building and executing strategies and providing leadership, change management and direction to the business unit
- + Proven track record on delivering results, and the ability to work in a fast-paced changing environment while effectively managing and adapting to multiple changing priorities

- + Exceptional project management, organizational, and decision making skills to execute time-sensitive deliverables and effectively manage several projects simultaneously, adapt to changing priorities, and delivering results
- + Pragmatic problem solving skills and sound judgement
- + Demonstrated business literacy and consulting skills
- + Proven ability to build and maintain positive and collaborative working relationships at all levels within an organization
- + Exhibits uncompromising integrity and commitment to upholding corporate values.

MINIMUM QUALIFICATIONS

- + Registered Professional Engineer in the Province of Ontario
- + Experience in a supervisory role.

Interested and qualified applicants are encouraged to submit their resume to:

hr@elexiconenergy.com by **May 24, 2021**

Please quote position title that you are applying for in the subject line of your email. Applicants please note that accommodations can be provided upon request. Only the candidates who meet the qualifications and experience for the position will be contacted for an interview. We thank you for your interest in Elexicon Energy.