

ENGINEERING TECHNICIAN - CONNECTIONS

Elexicon Energy Inc., services more than 169,000 residential and business customers in parts of Durham Region and beyond. If you are looking for an exciting opportunity in our powerful industry, consider joining our growing team of dedicated and enthusiastic employees.

This position initially reports to the Supervisor, Connections at the **Ajax location** and is responsible for the daily activities as follows:

DUTIES AND RESPONSIBILITIES

- + Plan, prepare, review, coordinate, and manage servicing projects from start to finish. Prepare contracts and work order packages (including design, cost estimates, material lists, job issues, drawings and service layouts) for various electricity distribution system projects, including overhead, underground, new service design and obtain all necessary approvals required for construction in accordance with approved standards. Monitor progress of projects and prepare reports, as required.
- + If required, conduct site inspections, gather and maintain field and office records.
- + Prepare and provide input in the development of construction standards and material specifications.
- + Coordinate and schedule connections related field activities with Connections Coordinators, Operations Department and contractors. Supply technical and installation specifications to others, including utility personnel, customers, contractors, regulators and consultants.
- + Liaise with municipal, regional, provincial government staff, other utilities, consultants, developers, contractors, internal and external customers to ensure the timely provision of electrical supply and assigned projects execution.
- + Liaise with external contacts (customer, consultants and contractors, IESO, stakeholders, etc.) to coordinate implementation of Embedded Generation, Energy Storage and other Renewable Energy projects from start to finish. Prepare and maintain all related contracts and coordinate with Customer Experience and Wholesale Settlements departments for billing and account set up in CIS.
- + Process and complete third-party attachment permit requests, maintaining permit data, records and/or databases as required. Be the primary contact for third-party attachment applications.
- + Participate in Health and Safety programs / meeting / training as sanctioned by the Organization or the Department and meet or exceed the workplace safety and health related goals.
- + Other duties as assigned.

KEY SKILLS

- + Computer knowledge, including proficiency with AutoCAD and Microsoft Office Suite
- + Ability to read technical drawings and standards.
- + Knowledge of GIS systems.

- + Knowledge of utility related construction practices.
- + Knowledge of Ontario Regulation 22/04.
- + Project Management skills
- + Working experience with SpidaCalc or other line design software.
- + Excellent safety record and strong safety awareness.
- + Be dependable. This role is relied upon to complete assigned work within permitted timelines.
- + Have an exception attendance record and proven time management skills.
- + Ability to work with minimal supervision.
- + Highly motivated team player with strong interpersonal and communication skills to interact with both internal and external clients.

MINIMUM REQUIREMENTS

- + Post-secondary diploma Electrical Technician / Technologist.
- + OACETT designation (C.Tech / C.E.T.) with an Electrical Engineering discipline.
- + 3 to 5 years relevant work experience in the engineering field.
- + Must possess and maintain in good standing a valid Ontario Class G Driver's Licence.

APPLICATION PROCESS

Interested and qualified applicants are encouraged to submit their resume to hr@elexiconenergy.com by **January 19, 2021**. Please quote position title that you are applying for in the subject line of your email. Applicants, please note that accommodations can be provided upon request. Only the candidates who meet the qualification and experience for the position will be contact for an interview. We thank you for your interest in Elexicon Energy Inc.